



## **DOWN and CONNOR DIOCESAN TRUST**

### **SACRISTAN**

### **SAUL & BALLEE PARISH**

A vacancy has arisen for a Sacristan within Saul & Ballee Parish based at St Patrick's Church, Saul, Downpatrick, BT30 7JG.

The responsibilities will include:

- the maintenance of the sacristy where the church's liturgical items are kept including vestments, sacred vessels and books etc.
- ensuring that the sanctuary is set up for Mass, other services, baptisms and funerals, ensuring all the requisite books and sacramental vessels etc. are in place, and that afterwards the sanctuary is cleared, and the church is left secure and tidy.

The terms are based on a permanent appointment requiring 20 hours attendance each week from Monday - Sunday, work pattern to be agreed. Ability to work flexible hours is required from the post holder from time to time.

Rate of Pay - £10.42 gross per hour.

Full details relating to the vacancy can be found on the Diocesan website at: <http://www.downandconnor.org> clicking on the tab: JOB VACANCIES and on the Community NI website, where terms and conditions relating to the role can also be accessed by way of a Role Profile and Employment Application form. Application packs can also be obtained from Saul Parish Office.

We welcome applications from anyone who feels they meet the criteria and are interested in playing an active part in the Parish.

**Closing date for applications will be 12.00 noon on Thursday 30<sup>th</sup> March 2023**

***Down and Connor Diocesan Trust is an Equal Opportunities Employer***