



**DOWN and CONNOR DIOCESAN TRUST**  
**PARISH ACCOUNTS OFFICER – PART TIME**  
**BANGOR PARISH**

A vacancy has arisen for a Parish Accounts Officer within Bangor Parish, St Comgall's Parish Office, Brunswick Road, Bangor, BT20 3DS.

The post holder will be required to:

- provide accurate, efficient, and confidential financial support to the Parish Priest and Parish Finance Committee.

The terms are based on a permanent appointment requiring 15 hours per week on a Monday, Tuesday and Wednesday from 10.00 am to 3.00 pm daily.

Rate of Pay - £10.50 gross per hour.

Full details relating to the vacancy can be found on the Diocesan website at: <http://www.downandconnor.org> clicking on the tab: **JOB VACANCIES** and on the Community NI website and on nijobs.com, where terms and conditions relating to the role can also be accessed by way of a Role Profile and Employment Application form. Application packs can also be obtained from Bangor Parish Office.

We welcome applications from anyone who feels they meet the criteria and are interested in playing an active part in the Parish.

**Closing date for applications will be 12.00 noon on Thursday 16<sup>th</sup> February 2023**

***Down and Connor Diocesan Trust is an Equal Opportunities Employer***